



## **Great Action Words to Use When Creating Objective Statements**

- **Administer...**
- **Advance...**
- **Advise...**
- **Advocate...**
- **Align...**
- **Amplify...**
- **Analyze...**
- **Arbitrate...**
- **Assemble...**
- **Assess...**
- **Attain...**
- **Authorize...**
- **Award...**
- **Build...**
- **Clarify...**
- **Coach...**
- **Complete...**
- **Compose...**
- **Consult...**
- **Convey...**
- **Convince...**
- **Coordinate...**
- **Correspond...**
- **Counsel...**
- **Create...**
- **Cultivate...**
- **Define...**
- **Demonstrate...**
- **Design...**
- **Develop...**
- **Devise...**
- **Diagnose...**

- Direct...
- Discover...
- Document...
- Earn...
- Edit...
- Educate...
- Enable...
- Enforce...
- Engineer...
- Enhance...
- Ensure...
- Establish...
- Evaluate...
- Examine..
- Exceed...
- Execute...
- Expand...
- Explore...
- Facilitate...
- Field...
- Forecast...
- Formalize...
- Formulate...
- Foster...
- Generate...
- Guide...
- Head...
- Hire...
- Identify...
- Illustrate...
- Implement...
- Improve...
- Incorporate...
- Inform...
- Initiate...
- Inspect...
- Inspire...
- Institute...
- Integrate...
- Interpret...
- Introduce...
- Investigate...

- Itemize...
- Launch...
- Map...
- Maximize...
- Measure...
- Mentor...
- Merge...
- Mobilize...
- Modify...
- Monitor...
- Motivate...
- Navigate...
- Negotiate...
- Operate...
- Orchestrate...
- Organize...
- Overhaul...
- Oversee...
- Partner...
- Persuade...
- Plan...
- Produce...
- Promote...
- Publicize...
- Quantify...
- Reach...
- Recruit...
- Redesign...
- Reduce...
- Refine...
- Refocus...
- Regulate...
- Rehabilitate...
- Remodel...
- Reorganize...
- Replace...
- Resolve...
- Restructure...
- Revamp...
- Review...
- Revitalize...
- Screen...

- Scrutinize...
- Secure...
- Shape...
- Simplify...
- Strengthen...
- Supervise...
- Surpass...
- Survey...
- Sustain...
- Target...
- Teach...
- Test...
- Track...
- Train...
- Transform...
- Unify...
- Unite...
- Update...
- Upgrade...
- Verify...